



www.arabwingsoverseas.com

ARAB WINGS TRAVELS PVT LTD



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BRANCH OFFICE:

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BRANCH OFFICE:

WAHA AL-SALAM EST. FOR
RECRUITMENT OF DOMESTIC
MANPOWER, OFFICE NO.01,
01ST FLOOR, AL-ARDEEP
GALLERY COMPLEX, HABEEB AL-
MUNAWER ST. , FARWANIYA -
KUWAIT

Overseas Manpower Employment

Approved by Sri Lanka Bureau of Foreign Employment
Labor License No. : 1498

Our Vision Mission & Values

Our Vision

Is to be a leader in the placement of Sri Lankan manpower all over the world

Our Mission

We seek to offer manpower solutions which benefit both the employer and the employee; and be a corporate recruiter who is reliable, honest and committed. We create a bridge for the rest of the world for a borderless search and placement business model where candidates can be sourced and placed wherever the perfect employee-employer match to be found globally. We offer white-collar, skilled, semi-skilled, and large volume unskilled recruiting solutions

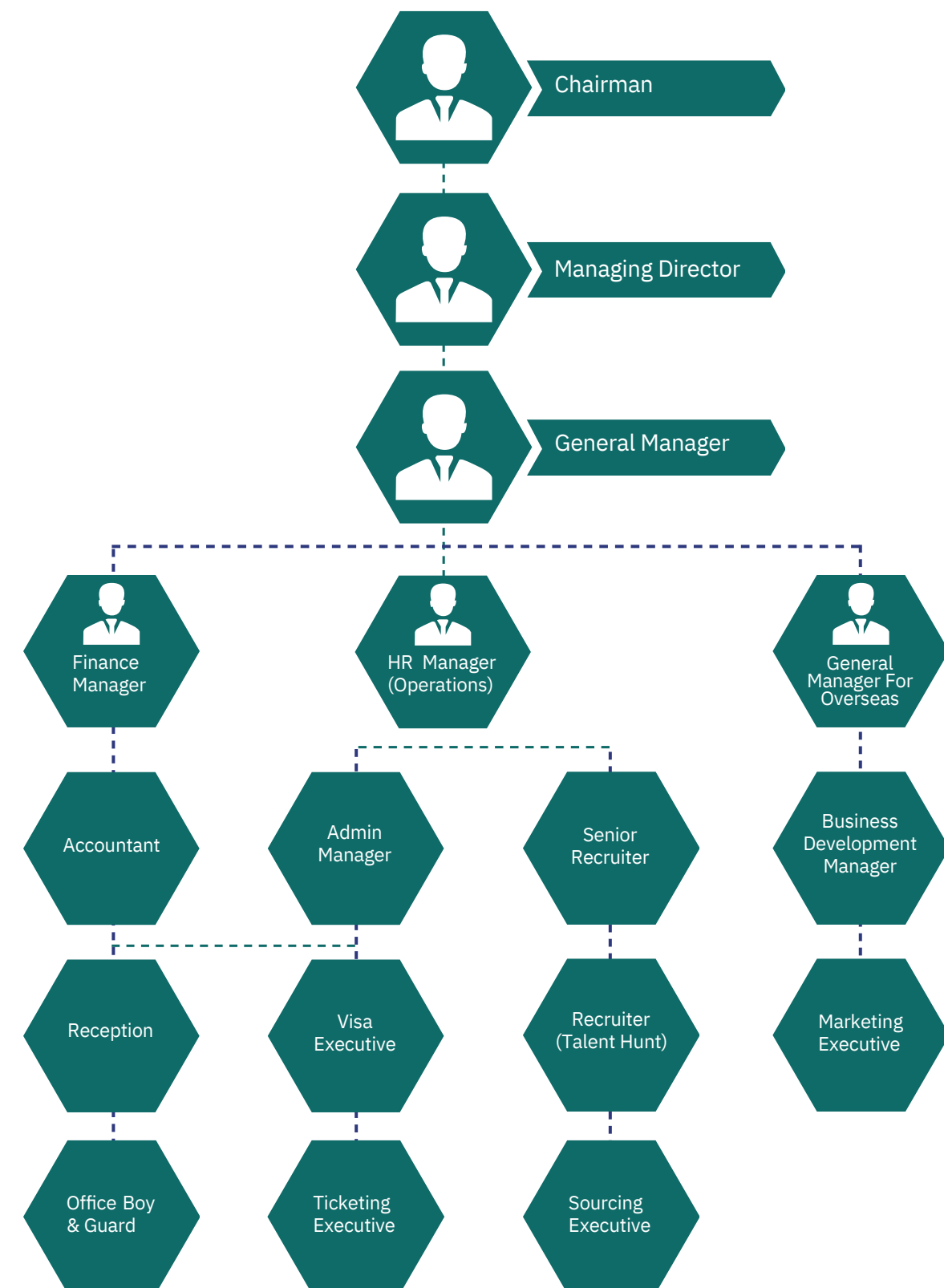
Our values

Clients and candidates are of paramount importance; this is reflected in our attention to detail, our integrity and discretion.

We strive for flexibility and creativity, at all times focussing on each client's individual requirements and delivering effective, tailor-made solutions.

We will provide a committed and through service, take nothing for granted and be rigorous in our efforts to deliver the highest quality results.

Our Management Team



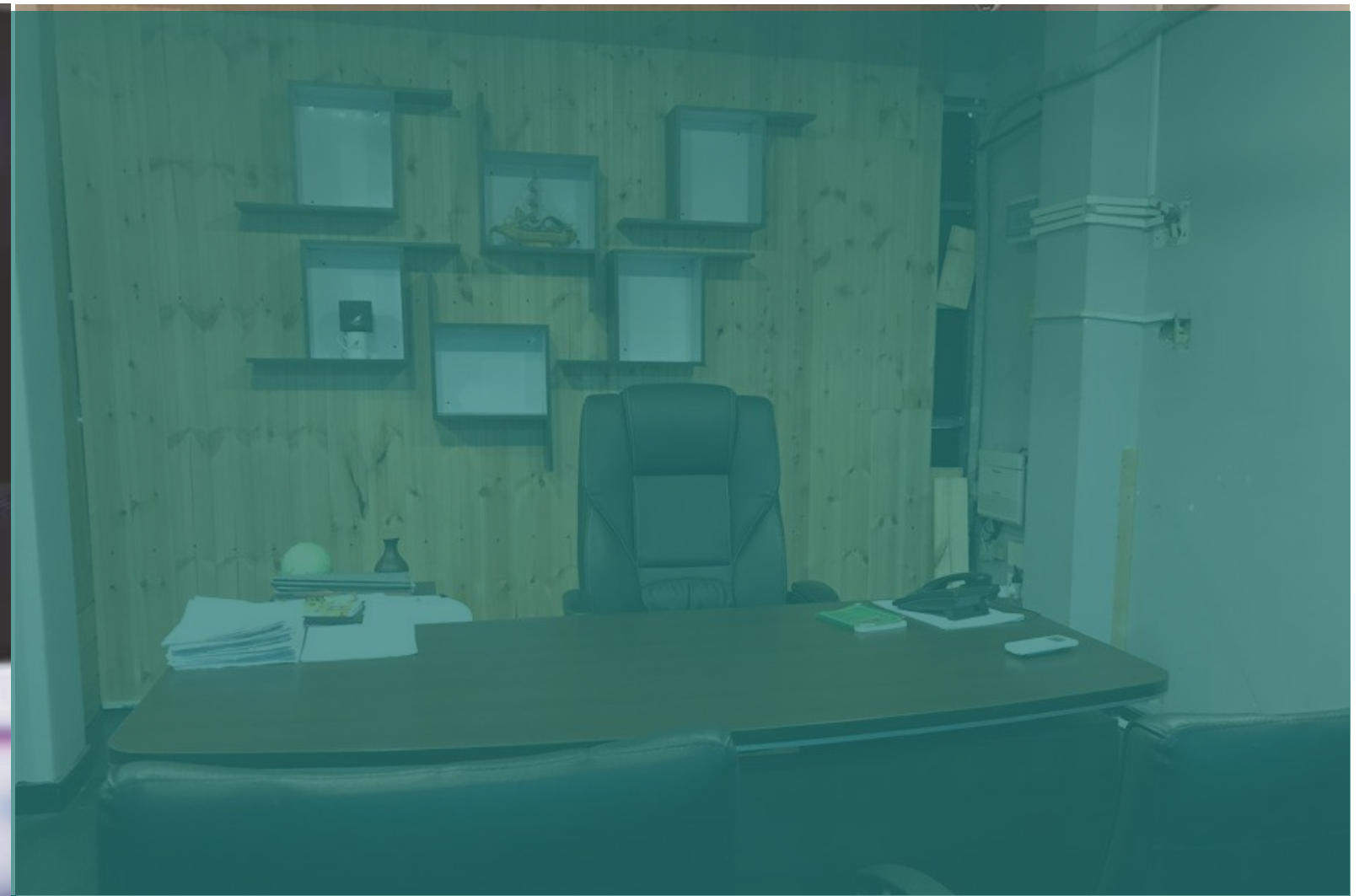


A. ASKEEN MANAGING DIRECTOR

Being Sri Lanka's leading government recognized overseas manpower consultant, ARAB WINGS TRAVELS has become the ideal choice of leading companies who wish to recruit professional human resources from SRI LANKA.

We established in 1997 and, our business includes with the objective of providing quality Sri Lankan manpower solution to overseas clients. Since then, our resolute commitment to serve our clients with utmost efficiency and responsibility has become the hallmark of our existence. The fact that, over the years we were able to earn the acceptance and reputation of many best companies in the Arabian Gulf region to prove our exceptional quality of services. The list of our valuable, uniqueness and highly satisfied customers continue and willing to grow and so is our commitment to serve them better.

The recruitment operations at ARAB WINGS TRAVELS is a highly defined and exclusive process, instrumented by priority, precision, pragmatism and expediency. The company adheres to a highly competitive and standardized methodology for the process of selecting 'the best' from amongst 'the best'. This methodology has been under sustained perfection. This infallible methodology is reflected in the confidence and trust of its vast clientele.





INTEGRITY



LEADERSHIP



SECURITY



QUALITY



TEAMWORK



POSITIVITY



TRUST



EFFICIENCY



DEVELOPMENT

“ OUR CONSULTANTS ARE ADAPTABLE AND APPROACH EACH RECRUITMENT ASSIGNMENT WITH IMAGINATION AND INITIATIVE. THEY ARE ALSO VERY DETERMINED - THEY MAKE THINGS HAPPEN. ”

OUR SERVICES ADDING REAL VALUE TO YOUR ORGANISATION

Passion

Integrity

Belief

Our executive recruitment and executive search consultants operate with the highest levels of professionalism, integrity and ethics.

We strive to always exceed our clients' expectations by adding real value to their business. Our ambition for our clients' success means we are always proactive and creative in identifying new services in markets. We invest heavily in training and development ensuring that all of our executive recruitment consultants apply the most reliable and effective tools and techniques for solving clients' challenges in a consistent manner.

We work closely with our clients and have a wealth of knowledge and experience. Our executive recruitment skills are second to none.

- Executive search
- Management search
- Advertising selection
- Rapid database search
- Psychometric profiling
- Merger and acquisition research
- Recruitment process consulting
- Market intelligence/ competitor analysis
- Salary surveys
- Response handling
- Agency management



Recruiting Exceptional Talents

ARAB WINGS TRAVELS is a leading executive search and selection company. We provide our clients with the most innovative executive search and selection methodologies, industry expertise and networking capabilities. Our services provide competitive advantage to clients through executive recruitment and high value human recourse consultancy.

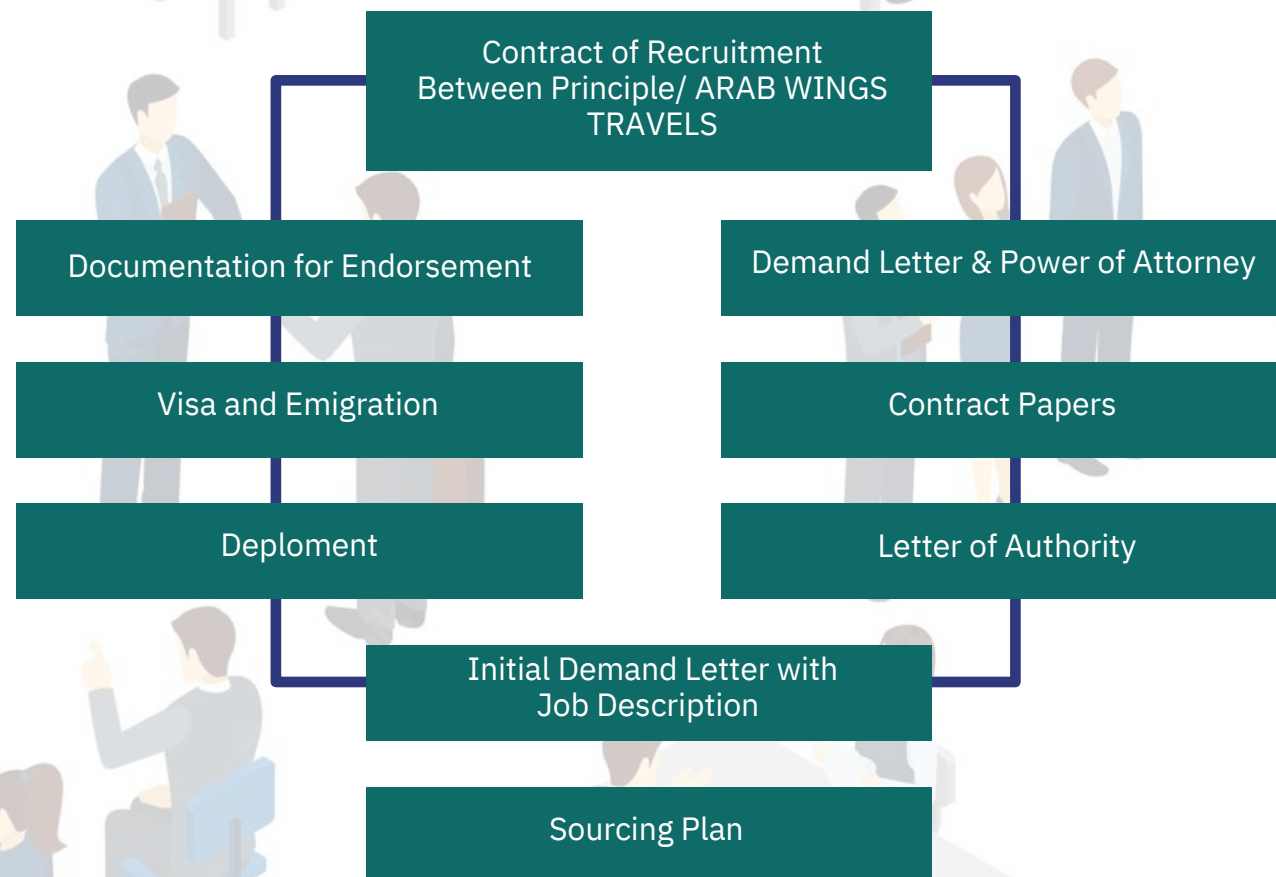
ARAB WINGS TRAVELS, Approved By SRI LANKA Bureau of Foreign Employment Labor License No: **1498** has been pioneer in Providing Human Capital to emerging industries in both Blue and White collar personnel. We cater to the individual needs of the Clients engaged in various Industries such as Heavy Engineering Construction, Oil & Gas Industry, Hotel & Restaurant, Account & Finance, Airline, Hospital, Telecommunication, Marine Engineering and others. Arab Wings Travels International since its inception has Grown in leaps & bounds providing quality staffing & HR solutions to various corporate.

Today we boast of the trust of our clients, guarantee of services in Competitive edge, international expertise. right candidates Placement and virtueness of team have made us specialists and Pioneers of industry. We continue to strive manpower efficiency to our clients.

“ Inception has grown in leaps to the corporate, managed service approach to recruitment ”

BUSINESS RECRUITMENT WORK PROCESS

A Bird Eye View



DOCUMENTATION FORMALITIES

We follow the in-detail government provisions to avoid unnecessary hassles to the candidates. Basically, we require the following types of documents before making a final for sending candidates to overseas.

1. DEMAND LETTER :

Demand letter should be addressed to ARAB WINGS TRAVELS. The letter should have details of the number of workers, nature of job with required category, salary, duty hours, food and accommodation facilities, overtime, transport, insurance of workers, Residence permit and other benefits. Demand Letter should be signed by authorized person, bear company seal, and attested from Chamber of Commerce and Ministry of Foreign Affairs.

2. POWER OF ATTORNEY:

Power of Attorney is a legal confirmation, on behalf of employer, for selection of manpower. This authorizes ARAB WINGS TRAVELS, Government Registered License for sending workers legally. Power of Attorney should be signed by authorized person, bear Company seal and attested from Chamber of Commerce and Ministry of Foreign Affairs.

3. EMPLOYMENT AGREEMENT :

The employing company provide the employee employment agreement as per demand letter. The employment contract should be signed by authorized person and bear company seal.

4. SERVICE AGREEMENT :

Employing Company should provide us service agreement between company and recruitment agency. The service agreement should be signed by authorized person and bear company seal.

5. ELECTRONIC AUTHORIZATION LETTER :

The Saudi Government has introduced new online system called Enjaz it for obtaining MOFA number of candidates. For this, you have to authorize us through a Local Saudi Agency or directly from your side.

**ARAB WINGS
Executive Search
and Selection
Process**

- Analysis
- Processing
- Short Listing
- Selecting
- Medical Check-Up
- Further Assessment
- Training
- Application for Visa
- Ticketing and Emigration



SKILLS



CANDIDATE



SEARCH



CAREER

RECRUITMENT



APPLICATION



CV

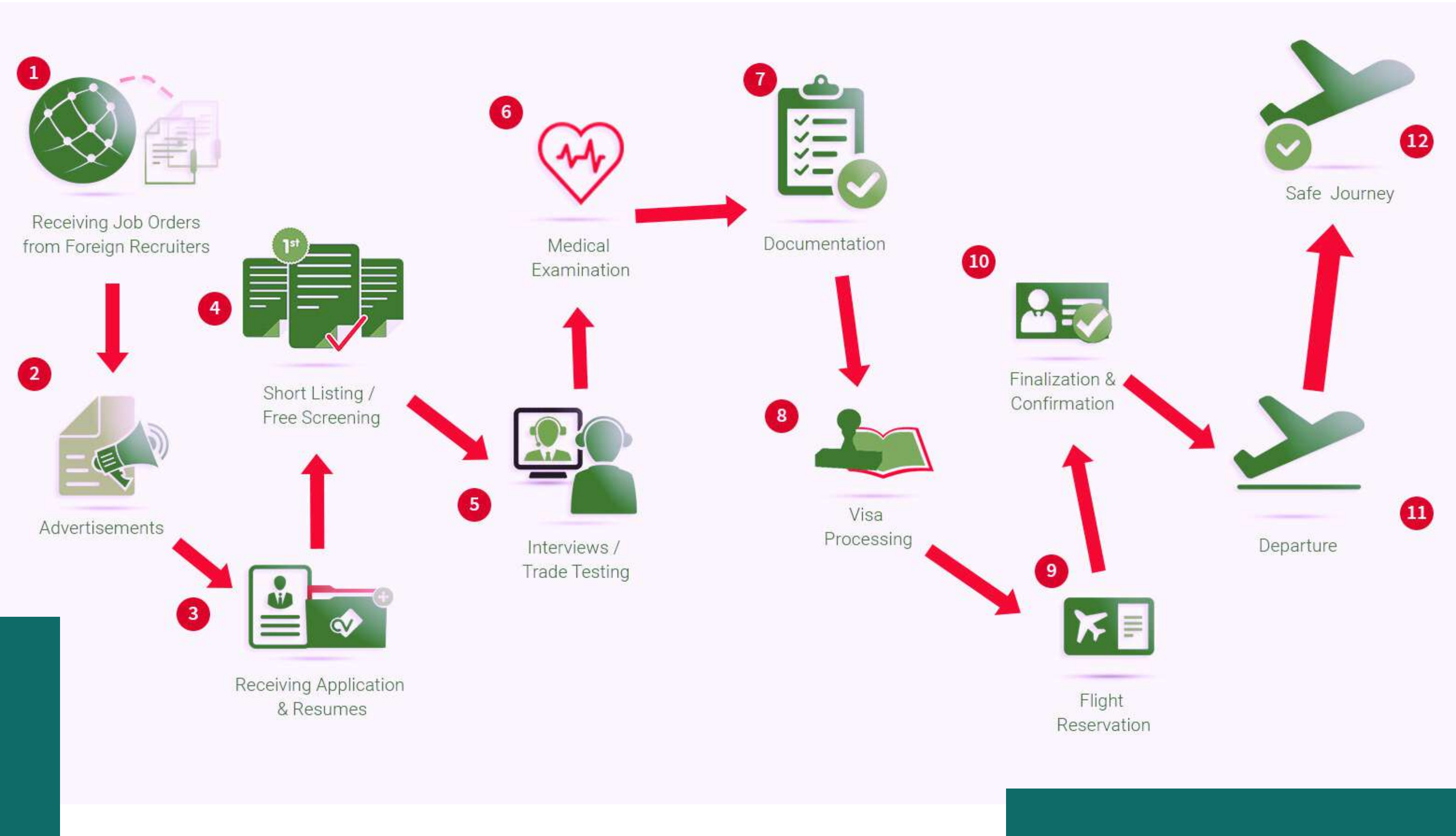


INTERVIEW



EMPLOYEE

INTERNATIONAL Recruitment Process



INDUSTRIES

We have recruiting professionals, Managers, Engineers etc. to following industries:



Air - Conditioning & Refrigeration



Civil Construction



Engineering



Hospitals



Automobile



HR and Consulting



Textile & Garments



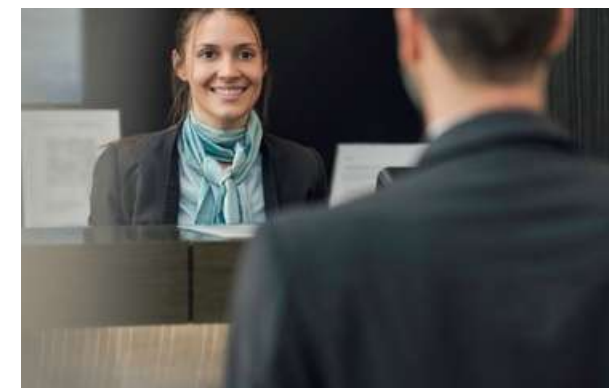
Oil & Gas Industry



Consulting Firm



Account & Finance



Hospitality



Maintenance



Marketing



Interior

LIST OF CATEGORIES

- Engineers : Civil, Electrical, Mechanical, and Marine.etc
- Doctors : M.B.B.S., M.S., M.D.
- Chartered/ Cost Accountants
- Chartered Secretaries.
- Architects
- Surveyors
- Senior Executives/ Managers
- Junior Executives
- Engineering Supervisors
- System/ Network Engineer
- Software Engineer
- Accountant
- Earth Moving Equipment
- Operators/ Mechanics.
- Grader Driver/ Operators
- Mobile Crane Operators
- Bulldozer Operators
- Tractor/ Trailer Drivers
- Draftsman (Civil, Mechanical, Architectural)
- Shovel / Excavator Operators
- Diesel/ Petrol Mechanics
- Field/ Scada Operator
- HR/ Manager / Director
- Data Entry Operator

- Chef/ Cook
- Instrument Fitter
- Civil Foreman
- Foreman
- Mason
- Carpenters
- Aluminium Fabricators
- Welders & Fabricators
- Auto Mechanics
- Auto electricians
- Plumbing foreman
- Electrical foreman
- Electricians
- Steel fixer
- Air-Conditioning Mechanics
- Loader Operator
- Turner
- Duct man
- Storekeeper/ Telecaller
- Safety Officer
- Furnace Operators
- Administrative Assistants
- Male Nurses
- Workshop Foreman
- Laboratory Technicians
- Sanitary Fitter
- Excavator Foreman
- Laundry Man
- Dry Cleaning Operators
- Structural Steel Erector
- Gardeners
- Ticketing clerk
- Purchase Officers
- Lathe Operator
- Pipe Fitter
- Fabricator
- Helper/ Cleaner
- Waiter / Steward



OUR CLIENT LIST



OUR CLIENTELE'S LIST

- SHIKHAH MOHSEEN AL MUTAIRI EST. - OFFICE NO.06, AL GHARIS COMPLEX-MEZZANINE, BLOCK 01, IBN KHALDOON, HAWALI - KUWAIT
- DAR AL-ASALAH RECRUITMENT OFFICE - OFFICE NO.09, BASEMENT , AL-THABET COMPLEX, , BLOCK 02, OLD QAISARIYA , AL-JAHRA - KUWAIT
- WAHA AL-SALAM EST. FOR RECRUITMENT OF DOMESTIC MANPOWER, OFFICE NO.01, 01ST FLOOR, AL-ARDEEP GALLERY COMPLEX, HABEEB AL-MUNAWER ST. , FARWANIYA - KUWAIT
- FAWZIYA ABDULLAH AL-HABIB RECRUITMENT AGENCY, OFFICE NO.02, 02ND FLOOR, HAMOUD BADER AL-OSTAZ COMPLEX, OTHMAN STREET, HAWALI - KUWAIT.
- AL-MAHA ESTABLISHMENT , OFFICE NO.09, AL GHAREEB COMPLEX, MEZZANINE, IBN AL-KHALDOON STREET, HAWALI - KUWAIT
- HAILAH SALIH JAZZAH OFFICE, OFFICE NO.74, JAHARA AL-THABET COMPLEX, MEZZANINE - KUWAIT
- AL-MANAH OFFICE FOR RECRUITMENT OFFICE NO.03, BUILDING NO.01, AL-MEZANINE, QAIS AL-GHANIM - KUWAIT
- MENWER MOHSEN DUHAIMAN AL-DHAFFERI FOUNDATION, OFFICE-09, AYED-AYYAD COMPLEX, MEZZANINE, AL-SHOUYOUKH, AL-JALEEB - KUWAIT

- MADARA AL-QAIRAT FOR RECRUITMENT OFFICE - P.O. BOX - 6704 THATHLITH AL KHALDIYEH, PRINCE SULTHAN ST. - KSA
- KENAN RECRUITMENT - OFFICE NO. 6704, KING FAISAL BIN ABDUL AZIZ STREET, THATHLITH - KSA
- AMAL RAHATAK RFC RECRUITMENT OFFICE- AL SHUHADA AREA, KHALID BIN ALWALEED ST. , RIYADH - KSA
- ABDULMALIK ABDURRAHMAN BIN MUSHARRAF - EXIT NO.06, RIYADH 13313- KSA
- ABDUL MAJEED AL-MUSHARRAF FOR MANPOWER - POBOX 10616, RIYADH - KSA AND MANY MORE.....





ARAB WINGS AGENCIES

📍 No. 28, 1st Floor,
Buddhaloka Mawatha (Nawinna Junction),
Kurunegala



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